

EMERGENCY LIGHTING SYSTEM PERIODIC INSPECTION AND TESTING CERTIFICATE - certifying continued compliance of an existing emergency lighting installation

Based on the recommendations given in BS 5266-1: 2025 'Emergency lighting - Part 1: Emergency lighting of premises - Code of practice'

Original (to the person ordering the work)

PART 1 : DETAILS OF THE CONTRACTOR, CLIENT AND INSTALLATION

DETAILS OF THE CONTRACTOR

Trading Title (where applicable): Burns Fire & Electrical Services
Name:
Address: 217 Northumberland Avenue, Welling, Kent
Postcode: DA16 2QF Tel No: 07952288068

DETAILS OF THE CLIENT

Reference Number (RN): N/A
Name: Tungsten Management group lettings
Address: Unit 15, Runwell Farm Estate, Hoe Lane, Chelmsford, Essex
Postcode: CM3 8DQ Tel No: N/A

DETAILS OF THE INSTALLATION

Occupier: HMO
Address: 26, College Avenue, Kent, Gillingham, Kent
Postcode: ME7 5HY Tel No: N/A

PART 2 : DETAILS OF THE EMERGENCY LIGHTING SYSTEM INSTALLATION COVERED BY THIS CERTIFICATE

Description and extent of the installation covered by this certificate: Testing of emergency lighting in escape and communal areas of HMO Non maintained LED bulkheads from local lighting circuits (See additional page No. N/A)

PART 3 : CERTIFICATION

I/we* hereby certify that the emergency lighting system described in PART 2 above, has been inspected and tested and in accordance with the 'Results of the Inspection and Testing' on page 2, and to the best of my/our* knowledge and belief, the installation conforms to the appropriate recommendations and requirements of BS 5266-1: 2025 Emergency lighting - Part 1: Emergency lighting of premises - Code of practice, BS EN 1838: 2024 Lighting applications - Emergency lighting for buildings, and BS EN 50172: 2024 Emergency escape lighting systems, except for the variations, if any, recorded in PART 4.

Name (capitals): MARTIN BURNS Signature: [Signature] Position: QS Date: 19/02/2026
*Name (capitals): MARTIN BURNS Signature: [Signature] Position: QS Date: 19/02/2026

PART 4 : DETAILS OF VARIATIONS FROM THE RECOMMENDATIONS AND REQUIREMENTS OF BS 5266-1 AND BS EN 50172

Clause No.	Details of the variations	(See additional page No. N/A)
	N/A	

PART 5 : RELATED REFERENCE DOCUMENTS

Most recent Electrical Installation Condition Report - covering the existing emergency lighting system installation** (Report No: N/A Date: N/A) Other documents (if any) (See additional page No. N/A) State: N/A (Ref No N/A)

** The wiring system of an existing emergency lighting system should have been periodically inspected and tested in accordance with BS 7671 and an Electrical Installation Condition Report issued. Where applicable and where available, the serial number and/or date of the most recent report should be recorded in the space provided.

PART 6 : NEXT INSPECTION

I, the signatory in PART 3 RECOMMEND that this installation is further inspected and tested after an interval of not more than: 12 Months

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PART 7 : INSTALLED EMERGENCY LIGHTING SYSTEM *(Tick all applicable fields and enter text as appropriate)*

Purpose of emergency lighting		Arrangement of emergency lighting		Classification of operation of emergency lighting (see Annex F of BS 5266-1: 2025)			
				Type	Mode	Facilities	Duration (Hours)
Emergency escape lighting:	(<input checked="" type="checkbox"/>)	Self-contained emergency lighting:	(<input checked="" type="checkbox"/>)	Combined	Non maintained	Remote test	3 hour
Emergency local area lighting:	(<input type="checkbox"/> N/A)	Central battery system:	(<input type="checkbox"/> N/A)	N/A	N/A	N/A	N/A
Standby lighting:	(<input type="checkbox"/> N/A)	Combined emergency luminaire:	(<input type="checkbox"/> N/A)	N/A	N/A	N/A	N/A
Open area (anti-panic) lighting:	(<input type="checkbox"/> N/A)	Standby generator:	(<input type="checkbox"/> N/A)	N/A	N/A	N/A	N/A
High-risk task area lighting:	(<input type="checkbox"/> N/A)	Other (state): <u>LED non maintained bulkhead</u>	(<input type="checkbox"/>)	N/A	N/A	N/A	N/A
Is an automatic test system fitted:	Yes (<input type="checkbox"/> N/A) No (<input checked="" type="checkbox"/>)	Other (state): <u>Maintained LED bulkhead</u>	(<input type="checkbox"/>)	N/A	N/A	N/A	N/A

Details of additions or modifications to the system or the premises since original installation: (See additional page No.N/A....)
 None

PART 8 : RESULTS OF INSPECTION AND TESTING *(Where a declared outcome is identified by an 'X', the details of the variation must be accurately recorded on page 1 (PART 4) and where required, page 3 (PART 10))*

✓ indicates that an item was assessed and the declaration outcome was SATISFACTORY; ✗ indicates that a variation was identified; N/A indicates that the assessment of an item was NOT APPLICABLE to the particular installation

WARNING: Full duration tests involve discharging the batteries, so the emergency lighting systems will not be fully functional until the batteries have had time to recharge. For this reason, always carry out testing at times of minimal risk, or only test alternate luminaires at any one time.

Items assessed for compliance	Declared outcome
Inspection and testing (where relevant) recorded in this certificate includes (tick as applicable): Daily inspection (<input type="checkbox"/> N/A) Monthly inspection (<input type="checkbox"/> N/A) Annual inspection (<input checked="" type="checkbox"/>) Five-yearly inspection (<input type="checkbox"/> N/A)	
Daily Inspection (Clause 7.4.2 of BS EN 50172):	
1 - Central power supply status indicators visually checked for correct operation	(<input type="checkbox"/> N/A)
2 - Self-contained emergency luminaires, visual check or central monitoring used	(<input checked="" type="checkbox"/>)
3 - Faults/corrective actions for daily inspection recorded	(<input type="checkbox"/> N/A)
Monthly Inspection and Test (Clause 7.4.3 of BS EN 50172) - In addition to daily inspections, Clause 7.4.2:	
4 - Emergency mode of each luminaire activated by simulating failure of supply for a duration allowing lamps to operate	(<input checked="" type="checkbox"/>)
5 - All emergency luminaires and externally illuminated safety signs checked to ensure they are present and functioning correctly	(<input checked="" type="checkbox"/>)
6 - At the end of the test period, supply restored and indicators checked	(<input checked="" type="checkbox"/>)
7 - Automatic test system status indicators verified	(<input type="checkbox"/> N/A)
8 - Correct operation of system monitors verified	(<input checked="" type="checkbox"/>)
9 - Results recorded in logbook	(<input checked="" type="checkbox"/>)

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PART 8 : RESULTS OF INSPECTION AND TESTING - CONTINUED *(Where a declared outcome is identified by an 'X', the details of the variation must be accurately recorded on page 1 (PART 4) and where required, page 3 (PART 10))*

✓ indicates that an item was assessed and the declaration outcome was SATISFACTORY; ✗ indicates that a variation was identified; N/A indicates that the assessment of an item was NOT APPLICABLE to the particular installation

Items assessed for compliance	Declared outcome
Annual Inspection and Test (Clause 7.4.4 of BS EN 50172) - According to initial verification, Clause 7.3	
10 - Full functional test of each emergency luminaire by simulating a failure of the normal supply for the rated duration	(... ✓ ...)
11 - All emergency luminaires and externally illuminated safety signs visually inspected (location, orientation, damage, dirt/dust)	(... ✓ ...)
12 - At the end of full system duration test, supply restored and indicators verified. Where an automatic test system is used status indicators or remote displays checked	(... ✓ ...)
13 - Central system monitors and indicators verified	(.. N/A ..)
14 - Verification of correct operation of the inhibition mode and rest mode of emergency luminaires in accordance with EN IEC 60598-2-22, where applicable	(... ✓ ...)
15 - Verification of the absence of obstacles likely to impede visibility of safety signs	(... ✓ ...)
16 - Results recorded in logbook	(... ✓ ...)
17 - Precautions applied (testing when building empty, or alternate luminaires tested, to avoid loss of coverage during recharge period)	(.. N/A ..)
Five-Year Verification (Clause 7.4.5 of BS EN 50172) - In addition to the annual inspection and test Clause 7.4.4	
18 - Photometric test to verify illumination requirements (BS EN 1838) are satisfactory, as used for the original design	(... ✓ ...)
19 - Results recorded in logbook	(... ✓ ...)

PART 9 : TEST INSTRUMENTS USED *(Where Item 18 in PART 8 is carried out by measurement, details of instruments MUST be recorded)*

Light Meter Model: (.176854442) Serial No.: (.10900875543) | **Other (if any)** Model: (N/A) Serial No.: (N/A)

PART 10 : ADDITIONAL DETAILS OF VARIATIONS FROM THE RECOMMENDATIONS OF BS 5266-1

Clause No.	Additional details of variations (continuation of PART 4, page 1)	(See additional page No.N/A....)
N/A		

PART 11 : DETAILS ON ALTERNATIVE METHOD USED TO VERIFY ILLUMINATION REQUIREMENT

Where applicable: (See additional page No.N/A....)
N/A

Original (to the person ordering the work)

NOTES FOR RECIPIENT

THIS CERTIFICATE IS AN IMPORTANT AND VALUABLE DOCUMENT WHICH SHOULD BE RETAINED FOR FUTURE USE

This 'Emergency Lighting System Periodic Inspection and Testing Certificate' consists of three pages. The absence of any of the pages of this certificate would render the certificate invalid. Additionally, where any of the fields have been left blank without reasonable justification, you should seek to question the contractor as to why the certificate has not been fully completed.

The Emergency Lighting System Periodic Inspection and Testing Certificate is to be issued only for the periodic inspection and testing of an existing emergency lighting system installation to verify compliance with the current standard of *BS 5266-1*.

The certificate must not be issued for any of the following purposes:

- a) to certify a new emergency lighting system installation, or
- b) new work associated with an alteration, or
- c) an addition to an existing emergency lighting system installation, or
- d) for the verification of an existing installation where no documentation is available for compliance with the current edition of the Code of Practice.

This certificate has been issued to provide supporting evidence (along with the client's current 'Fire Risk Assessment'), to enable the competent person, acting on behalf of the Responsible Person for the premises, to continue to declare, that the existing emergency lighting system to which it relates has been inspected and tested in accordance with the appropriate recommendations and requirements given in *BS 5266-1: 2025 Emergency Lighting Part 1: Emergency lighting of premises - Code of practice, BS EN 1838: 2024 Lighting applications - Emergency lighting for buildings* and *BS EN 50172: 2024 Emergency lighting systems*, to verify that the emergency lighting system installation continues to conform to these standards.

You should have received the certificate marked 'Original' and the contractor should have retained a copy. This certificate is a valuable document and should be retained for future reference for the purpose of providing evidence of properly maintaining the emergency lighting system installation. If you were the person ordering the work, but not the user of the installation, you should pass this certificate, immediately to the Responsible Person for the premises.

The 'Original' certificate should be retained in a safe place and shown to any person inspecting or undertaking further work on the emergency lighting system installation in the future. If you later vacate the property or building, this certificate will demonstrate to the new Responsible Person that the emergency lighting system installation conformed to the emergency lighting standards detailed in the certificate, and with *BS 7671: Requirements for Electrical Installations* (as amended), at the time the certificate was issued (if accompanied with a current 'Electrical Installation Condition Report' on the electrical installation, as prescribed by *BS 7671*, as amended). If there is a change of use of the building or a change in occupancy, a new 'Fire Risk Assessment' should be carried out.

Action to be taken on finding a failure

- The supplier of the system or competent person should be contacted to rectify the fault.
- A risk assessment of the failure should be conducted; this should evaluate the people who will be at increased risk and the level of that risk. Based on this data and, if necessary, advice from the Fire Authority, the appropriate action should be taken.

Action may be:

- To warn occupants to be extra vigilant until the fault is rectified.
- To initiate extra safety patrols.
- To issue torches as a temporary measure.
- In high risk situations, to limit use of all or part of the building.

Page 1 of the certificate

Provision is made (PART 1) for the contractor's trading title, address, the name and signature of the person certifying the periodic inspection and testing of the emergency lighting system installation.

PART 4 is provided for recording details of all variations from *BS 5266-1* found during the inspection and testing of the emergency lighting system installation. PART 10 of page 3 provides additional space for use, if required, to adequately record any variation from *BS 5266-1*.

Provision is made (PART 5) for recording the previous 'Electrical Installation Condition Report' serial number (where applicable) and any other related reference documents for the emergency lighting system installation.

For safety reasons, the emergency lighting system installation will need to be re-inspected and tested by a competent person at appropriate intervals. Provision is made in PART 6 'Next Inspection' to record a recommendation that the emergency lighting system installation should be inspected and tested at a specified interval, in accordance with clause 7 of *BS EN 50172: 2024* and the 'Fire Risk Assessment' for the premises. The standard recommends that you engage the services of a competent contractor for this purpose. Additionally, inspections should be carried out by the Responsible Person for the premises on daily, monthly and annual basis, in accordance with *BS 5266-1* and recorded in the emergency lighting test logbook.

Page 2 of the certificate

PART 7 provides fields for the contractor to record system information on the purpose, installation arrangements and the classification of operation of the installed emergency lighting system.

Provision is also made (PART 8 'Results of Inspection and Testing') for the result of each of the prescribed inspections and tests to be separately recorded. All the outcome brackets should have been completed by the insertion of a tick '✓', to indicate compliance, an 'X' to indicate a variation or 'N/A' meaning Not Applicable, as appropriate.

Should the person ordering the periodic inspection and testing of the emergency lighting system installation (e.g. the client, as identified on Page 1 of this certificate), or the Responsible Person for the premises have reason to doubt the accuracy of this certificate, in the first instance the specific concerns should be raised in writing with the contractor.

Page 3 of the certificate

Where a test instrument has been used, for example, to measure the illuminance provided by the emergency lighting system installation, a record of the model and serial number should be recorded in the spaces provided in PART 9. Where no instrument has been used, the entries for 'Light Meter and Other (if any)' should read 'None'. The contractor should provide details of the alternative method used to verify the required illuminance levels within PART 11.

Where there is insufficient space on page 1 (PART 4) to record all the variations from *BS 5266-1* the details of additional variations should be recorded in PART 10.